

CULLOMPTON COMMUNITY ASSOCIATION

Minutes of the CCA Council meeting convened on Wednesday 20th March 2013 at 7pm

Present:

Members of the Council:

Ashley Wilce (chair), Eileen Andrews (vice chair), Cheryl van der Salm (secretary), Lynne Read (treasurer), Brian Mitchell, Jim McPherson, Penny Marshall, John Chard, Peter Vile, Paul Lewendon (joined meeting at 7.20)

Members of the public:

None

Apologies:

Janet Sutton Webb, Angela Vigar, Sharon Vaughan, Rod Crocker, Julie Matthews

Agenda item	Action by:
<p>Minutes of the last meeting on 20/02/2013</p> <p>Proposal: Accept with no amendments.</p> <p>Prop: BM Sec: EA Unanimous</p>	
<p>Matters arising</p>	
<p>Track Repairs Grant</p> <p>Cheryl has received a letter from Viridor to say that our application was successful and they will give us a grant of £7,100 towards the cost of repairs to the main track through the fields. Cheryl and Ashley had met to go through all the accompanying paperwork. This includes a contract to sign which contains a clause about a potential charge on the property. Members were asked their opinion and all agreed that the meaning of the wording was not absolutely clear and we were unsure whether a charge would apply or not in our case.</p> <p>Proposal: CCA to get solicitor's advice on full implications of the contract, before signing it</p> <p>Prop: AW Sec: CvdS Unanimous</p> <p>Action: AW to take to Dunn and Baker for advice. If the advice is acceptable AW and CvdS to proceed with the paperwork and return to Viridor.</p>	<p>AW and CvdS</p>
<p>Savings Account Options</p> <p>Ashley had previously circulated a list of the top ten accounts in terms of rate of interest paid. The best rate was given by Virgin Money. This is higher than the interest earned on any of our existing accounts.</p> <p>Proposal: To move all the money from all of the existing accounts (including the Income Bond and current account) into one new account with Virgin Money.</p> <p>Prop: AW Sec: EA Unanimous</p>	<p>LR</p>

<p>AGM Ashley has booked a room at the Hayridge for Wednesday 15th May at 7.00 pm. He will start to prepare the paperwork. A copy of the amended Constitution is available at the library and Town Hall and people can request a copy from AW.</p>	<p>AW</p>
<p>Repairs to middle bridge Meeting agreed that the structure needs to be designed to take the weight of the vehicles which occasionally have to use it (for example for the Town Fayre) and on the advice received it was agreed that an axle-weight of three and a half tons would be adequate. AW said that the specification for the bridge should be prepared by a structural engineer; the advantage being that the bridge structure would then be guaranteed to the maximum specified weight and would be covered by the structural engineer's insurance were it to fail. The disadvantage is the cost involved, not just in the cost for the structural engineer but also in the likely construction costs.</p> <p>AW has investigated costs with a structural engineer and a contractor. The cost of preparing the specification would be £480. Costs for the work will depend on the specification but could be around £5,000.</p> <p>Members debated the pros and cons of this approach. JC felt that the extra cost was unnecessary. JC, PV and BM all suggested that a cheaper, simpler structure of concrete tube covered in concrete would still be adequate and PV offered to research suitable "off the peg" specifications. AW said that it was late in the day to suggest this now, when he had already put a lot of time into it. He said that a decision needed to be made quickly as some time had already elapsed since the bridge was damaged by floods and the Town Fayre is scheduled for the end of June.</p> <p>Proposal: To proceed with instructing the structural engineer to prepare the specification and obtain a quote for repair based on same</p> <p>Prop: PM Sec: AW All in favour except for JC</p> <p>Action: AW to instruct the engineer to design the simplest construction that will withstand the required weight</p>	<p>AW</p>
<p>Cullompton Rangers Football Club Rent Marcus had responded by email on behalf of CRFC. The rent is paid by standing order and the correct amount is now being paid. CRFC accepts that it does owe the arrears and will pay them, but paying the whole amount at once would be difficult. Marcus suggested that the arrears could be paid in kind, for example by grass cutting or filling in the potholes in the tarmac track.</p> <p>Whilst members sympathised with the fact that CRFC has limited funds, CCA is also in the same position and has need of the money, or labour in lieu. This approach had already been agreed, in principle and communicated to CRFC.</p> <p>Proposal: AW to put to CRFC that they pay half of the arrears this year and half next year. The amount would be reduced accordingly for any quid pro quo work they do carry out.</p> <p>Prop: AW Sec: EA Unanimous</p>	<p>AW</p>

<p>CRFC Youth Team's request for car parking They have proposed paying £30 for car parking for the Plate Competition. They are expecting approx. 80 to 100 cars.</p> <p>Proposal: CCA makes a charge of £1 per car and revenue to be split 50/50 between CCA and Youth Team</p> <p>Prop: AW Sec: LR Unanimous</p>	
<p>Litter picking The Town Council is organising a litter pick in the town and AW has asked them to include the fields. Tesco has offered us £50 towards the cost of litter picking. The Tesco donation can be used towards this, for example for offering prizes for the most litter picked. PV reported that the Leat Board also intends to have a litter pick and when the date is set he will try to arrange for LB volunteers to include the fields.</p> <p>JC proposed getting together a small team to pick up the litter regularly from the fields on an ongoing basis. He felt that a community effort was needed. Whilst everyone agreed with this, the difficulty lay in who was going to organise it. As no one came forward, this idea was shelved.</p>	
<p>Town Team Representative AW had circulated the response he had sent to Gordon Guest. As yet he has had no reply. JC and JSW had previously offered to be the CCA's representative. However, JC now prefers to stand as a representative of the townspeople.</p> <p>Proposal: That Janet Sutton Webb is the CCA's representative on the Town Team</p> <p>Prop: AW Sec: CvdS Unanimous</p>	
<p>Insurance Renewal AW had received a letter from Community First confirming there would be no increase in the cost. However, LR had spotted that the attached paperwork seemed to indicate an increase.</p> <p>Action: LR and AW to look at the detail of the paperwork and proceed with the renewal if the cost is acceptable.</p>	LR and AW
<p>Town Council Consultation At their last meeting the Town Council discussed AW's request to provide an annual grant for the CCA by increasing the precept by £1 per household. CTC resolved that they would carry out community consultation using a range of methods.</p> <p>AW suggested that we should put out information during this consultation period to lobby people to support the proposal. Members agreed this was a good idea and that it was sufficiently important to warrant spending money on having leaflets printed and a leaflet drop to all households in Cullompton town. Cost of the leaflet drop would be approx, £60. Paul has a contact for reasonably priced photocopying.</p> <p>Proposal: To authorise AW to spend up to £300 for leaflets and a leaflet drop. If costs are to exceed that amount, AW will bring back to the next meeting.</p>	

<p>Prop: AW Sec: LR Unanimous</p> <p>Action: AW to proceed as above and to get details from PL.</p>	AW
<p>Charity Collection Nick Savage has offered to go to CRFC home games with CCA collecting tins. He would like volunteers to go with him. EA and AW volunteered.</p>	
<p>Town Council Grant Nick is preparing our application for this year and needs advice on how much to apply for. All agreed that any amount would be appreciated, but as we are facing some major expenditure this year a larger sum would be very welcome.</p> <p>Proposal: To apply for £2,000</p> <p>Prop: LR Sec: BM Unanimous</p>	NS
<p>Finance No change from 20/2/2013.</p>	
<p>Correspondence</p>	
<p>Affiliate Group Requests</p> <p>Proposal: To accept Affiliate Group requests received from:</p> <p>Cullompton Whippet Racing Club Prop: AW Sec: PV Unanimous</p> <p>Cullompton Community Centre Prop: AW Sec: EA Unanimous</p>	
<p>Any other business</p>	
<p>Brian Mitchell - Play equipment As agreed at the last meeting Brian has inspected the hole in the climbing frame balcony. This would require a spot rivet to cover it and could be done by BM and AW.</p> <p>Action: BM and AW to carry out repair</p> <p>Potholes in tarmac track - Brian proposed that, when the weather is drier, these could be filled in with gravel mixed with concrete. JC felt that it would be better to fill the holes with tarmac for a lasting result. AW pointed out that CCA shares liability for track with the Football, Cricket and Bowls clubs, all of whom would need to agree to contribute to the cost if this were to be undertaken; the CCA could not afford to take on the whole cost.</p> <p>Dog Show - Brian asked if anyone was organising a dog show at the Town Fayre. Paul offered to organise a family/fun dog show.</p>	BM and AW
<p>John Chard - Grass cutting - JC raised several issues concerning this, including how much of the grass needs to be cut, frequency of cuts,</p>	PL

<p>preparations for the Town Fayre, and whether the small field should be cut so it can be used as a car park. Members felt that these were issues best dealt with by the new Fields Committee.</p> <p>Action: AW to contact the members of the Fields Committee to agree a date for their first meeting</p>	AW
<p>Paul Lewendon He has been charging people coming to the whippet racing to park their cars in the fields. Agreed that in future the fees from the car parking will be shared 50/50 between the Whippet Club and CCA.</p>	
<p>Lynne Read - The Swimming Pool Campaign is holding a Fun Day on 7th July at Padbrook Park in conjunction with the Town Festival. CCA is welcome to have a stall. They will be out collecting at the service station over the whole of the Easter weekend and would welcome help.</p>	
<p>Eileen Andrews - Eileen brought the draft artwork from Ken White Signs for the replacement sign at the Duke Street end of the fields. It was agreed that Cullompton Whippet Racing Club should be added to the sign.</p> <p>We discussed whether the Bowls and Cricket Clubs should be asked to contribute to the cost as they are included on the sign.</p> <p>Action: BM agreed to approach them for a contribution.</p> <p>Proposal: To go ahead with the sign whether we receive contributions or not.</p> <p>Prop: AW Sec: EA Unanimous</p>	BM EA
<p>Pete Vile - Leat Board is planning to do more work on reinforcing the Leat bank.</p> <p>The Army Cadet Force in Cullompton is a strong unit and the RFCA is considering providing them with a hut. They would need land to put this on. Would CCA in principle be willing to sell or rent them some land?</p> <p>Agreed they would need to contact the Chair with a proposal for discussion as an agenda item if they want to take this further.</p>	
<p>Ashley Wilce Publicity AW circulated a schedule of publicity events prepared by JSW. Events start on the 25th March and run up to the AGM. Council was asked to approve the schedule in her absence to enable Janet to proceed with the proposals.</p> <p>Proposal: To agree the publicity schedule</p> <p>Prop: CvdS Sec: PM Unanimous</p> <p>Town Fayre The Town Clerk has asked how much CCA would charge the Town Council to use the fields for the Town Fayre. CTC has limited funds and this is a community event (although it is used to raise money for CTC). AW had previously suggested to the Mayor, Gordon Guest, that one option could be a quid pro quo arrangement whereby CTC includes the CCA play equipment in the fields in the Council's inspection programme. The cost of a weekly inspection is £500 per annum. It was agreed that a monthly inspection would be sufficient for the CCA play equipment.</p>	

